




# BUDGET MEMO # 41

DATE: April 29, 2013

TO: The Honorable Mayor and Members of the City Council

FROM: David Hodgkins, Assistant City Manager/Director of Finance  
Jennie Tripoli, Assistant Director of Finance

THROUGH: Robert Sisson, City Manager 

SUBJECT: Difference between Departments' Original Requests and Proposed Budget

Councilman DeMarco asked for an updated version of Budget Memo 40 to include explanations for the differences between the departments' original requests and the amounts that were ultimately presented in the FY 2014 Proposed Budget.

Departments	Original 2014 Request	Proposed 2014 Budget	Change	Detail
Legislative	222,779	224,279	(1,500)	<b>A</b>
Judicial Administration	2,129,777	2,129,777	-	
Electoral Board	228,921	228,921	-	
General & Financial	7,406,105	7,026,513	379,592	<b>B</b>
Police Department	11,997,778	11,965,398	32,380	<b>C</b>
Fire & Rescue	12,748,856	12,750,024	(1,168)	<b>D</b>
Public Works	11,966,489	11,347,568	618,921	<b>E</b>
Social Services	5,232,580	5,232,580	-	
Culture & Recreation	5,391,992	5,215,550	176,442	<b>F</b>
Community Development & Planning	3,289,657	2,515,538	774,119	<b>G</b>
Debt Service	3,297,600	3,297,600	-	
Education	53,828,618	53,828,618	-	
Capital Leases	3,605,363	3,605,363	-	
Other Non-Departmental	(442,317)	(442,317)	-	
Capital Fund Transfer	7,865,330	5,124,062	2,741,268	<b>H</b>
Other Fund Transfers	2,980,267	2,980,267	-	
<b>TOTAL</b>	<b>131,749,795</b>	<b>127,029,741</b>	<b>4,720,055</b>	

Please note that the numbers in the above chart do not capture the removal of a 5% merit for eligible employees totaling \$355k, public safety longevity steps totaling \$52k, and a 1.8% COLA totaling \$504k (**grand total of \$911k**). These items are typically not included in the departments' initial requests because they are computed by the budget team.

**Detailed Explanations:**

**A – Legislative:** Increased school awards in City Council's cost center.

**B – General & Financial:** Cuts made across departments to keep expenses flat with FY 2012. Equipment upgrades/replacements were also cut, as were new IT projects. Finally, requests for additional personnel and status changes from part-time to full-time were removed.

**C – Police Department:** Cuts made to keep expenses flat with FY 2012.

**D – Fire Department:** \$50k cut from Operations over-time since over-hire should reduce it. \$60k of Holiday Worked put back in by City Manager. The remaining adjustments were to keep expenses flat with FY 2012.

**E – Public Works:** \$120k cut by not filling three of four personnel requests in Refuse. Remaining cuts were to asphalt, concrete, other services, chemicals (for snow control), new equipment, and over-time.

**F – Culture & Recreation:** The change should really equal \$110k because \$66k was put back into their budget on the change sheet since requests to change two temporary workers to part-time employees were not approved. The remaining cuts were to keep expenses flat with FY 2012.

**G – Community Development & Planning:** \$712k represents a balloon-payment due in FY 2014 that can be refinanced and put off to a later year. The remaining reduction was to the Renaissance Housing Corporation.

**H – Capital Fund Transfer:** Deferral of capital projects to future years.